

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

July 10, 2006

CALL TO PODIUM:

Pete Geiling

RESPONSIBLE STAFF:

Pete Geiling

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract for Kentlands Mansion Brick Tuckpointing Project (\$58,000)

SUPPORTING BACKGROUND:

Request: This is to request the Mayor and City Council authorize the City Manager to enter into a construction contract with Atlantic Company of America for the Kentlands Mansion Brick Tuckpointing project.

Background: City staff hired Kuntz and Associates Architects to develop specifications for the project in May 2006. Upon review, verification, and completion of the specifications, the project was bid on June 1, 2006. A pre-bid conference was held June 8, 2006. Three bids were received on June 29, 2006. The high bids ranged from \$28,000 to \$58,000. The low bid, was rejected due to failure to attend the mandatory pre-bid conference. The second lowest bid was not accepted due to lack of documented experience with this specific type of work. The selected bidder Atlantic Company, has the documented experience and resources required to perform the scope of work within the required thirty (30) day schedule. The high bid was below the City in-house estimate of \$60,000 - \$70,000 and well below the Architects estimate of approximately \$90,000. The following bids were received:

Garcia's Handyman	\$38,900
The Atlantic Company	\$58,000
Tito Contractors	\$28,800

Fiscal Impact: There are sufficient funds budgeted in the Kentlands Mansion Capital Budget, CIP 01-2 for construction costs, construction administration services, and a ten percent construction contingency.

DESIRED OUTCOME:

Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Pete Geiling Date of City Council Meeting: July 10, 2006

AUTHORIZING

Purchase _____ Award Contract ☒ Transfer Funds _____ Negotiate / Execute a Contract _____

RFP INFORMATION:

Advertisement Date June 1, 2006

Newspaper(s) Washington Post

Bids Received (date) June 29, 2006

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Award a contract for construction services for the Kentlands Mansion Brickpointing, IFB #2006-016; C.I.P. #01-2

CONTRACTED/PURCHASE FROM:

Company Name: Atlantic Company of America, Inc.

Street Address: 526 King Street

P. O. Box Number: _____

City/State/Zip: Alexandria, VA 22314

CONTRACT/PURCHASE AMOUNT: \$58,000.00

Check One: In the Estimated Amount of _____ Not to Exceed ☒

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget ☒

Market Square Plaza, CIP, ~~002~~ 01-2

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available ☒ Not available _____

[Signature]
Finance Dept.

7/12/06
Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE
KENTLANDS MANSION BRICK TUCKPOINTING PROJECT

WHEREAS, an Invitation For Bid (IFB) for Construction Services for the Kentlands Mansion Brick Tuckpointing Project was duly advertised in the June 1, 2006 issue of the *Washington Post*, and bids were received on June 29, 2006 from three firms; and

WHEREAS, the bids were reviewed and references checked according to the criteria the IFB; and

WHEREAS, the Atlantic Company of America, Inc., was the most responsive and responsible bidder; and

WHEREAS, the Mayor and Council have determined to award a contract for the work to the firm meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to negotiate and execute a contract for Construction Services for the Kentlands Mansion Brick Tuckpointing Project to Atlantic Company of America, Inc, 526 King Street, Alexandria, Virginia 22314, in the estimated amount of Fifty-Eight Thousand Dollars (\$58,000.00); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 10th day of July, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 10th day
of July.

David B. Humpton, City Manager